

THESE MINUTES ARE THE INTERPRETATION OF THE RECORDER ONLY AND ARE NOT OFFICIAL UNTIL APPROVED BY COUNCIL!

The Mayor declared the Regular Meeting in the W.J. Barrett Chambers opened at 6:30 p.m. Present were Mayor James Orlando, Deputy Mayor Bill Rosenberg, Councillors Jordan Bird, Kimberly Hamilton, Darlene McColman, Randy Rankin, Ben Tetreault, Town Superintendent Ken Seabrook and Clerk-Treasurer Robert MacLean.

Declaration - Closed Session:

None

Delegation:

None

Resolutions:

2017-03-01: Kimberly Hamilton - Jordan Bird: “Be it resolved that the minutes from the Regular Council Meeting held on February 21, 2017 be adopted.” **CARRIED**

2017-03-02: Darlene McColman - Ben Tetreault: “Be it resolved that Council approve the cost of \$199.00 plus HST for the four-week ‘Back to Basics Webinar for Municipal Clerks’ series being offered by Fred Dean.” **CARRIED**

2017-03-03: Jordan Bird - Darlene McColman: “Be it resolved that Council approve the purchase of one Project Life Saver bracelet in the amount of \$350.00 plus applicable taxes.” **CARRIED**

2017-03-04: Kimberly Hamilton - Jordan Bird: “Be it resolved that Linda McLeod be appointed as a member of the Thessalon Community Events and Activities Committee.” **CARRIED**

2017-03-05: Kimberly Hamilton - Jordan Bird: “Be it resolved that Council approve the placement of outdoor water filling stations at Thessalon Lakeside Park and the Thessalon Town Hall with the cost to be reimbursed by the North Shore Healthy Kids Community Challenge.” **CARRIED**

2017-03-06: Kimberly Hamilton - Jordan Bird: “Be it resolved that Council approve an open house for the Thessalon Fitness Center at 333 River Street on April 26, 2017 from 6:00 p.m. until 8:00 p.m.” **CARRIED**

2017-03-07: Kimberly Hamilton - Jordan Bird: “Be it resolved that Mary Anne MacDonald be nominated for the 2017 Senior of the Year Award.” **CARRIED**

2017-03-08: Kimberly Hamilton - Jordan Bird: “Be it resolved that Council approve a Kayak Day Camp for the week of July 17 – 21, 2017 inclusive, to be offered by Walley Van Dyke and the Blind River Kayak Club, for children 9 years - 16 years old.” **CARRIED**

2017-03-09: Kimberly Hamilton - Jordan Bird: “Be it resolved that Council approve an Easter Egg Hunt to be held at Peace Park on April 14, 2017 with a cost of \$2.00 per child or \$5.00 per family.” **CARRIED**

2017-03-10: Darlene McColman - Ben Tetreault: “Be it resolved that a response be sent to the property owners requesting that a portion of Frances Street be included in their purchase of the unopened Lake Street, advising that Frances Street is required for municipal purposes and, in response to their concern regarding the size of their portion of the property compared to the other two pieces, that the valuation of the properties was determined to be \$6,000.00 for each.” **CARRIED**

2017-03-11: Darlene McColman - Ben Tetreault: “Be it resolved that Council approve one person to attend the Ministry of Municipal Affairs and Housing Northeastern Ontario Planning Authority Technical Workshop on September 12th and 13th, 2017 in Sudbury.” **CARRIED**

2017-03-12: Bill Rosenberg - Ben Tetreault: “Be it resolved that the Accounts Payable to March 20, 2017 in the amount of \$259,662.98 be approved for payment, noting that for any member of Council who has declared a pecuniary interest with regard to any account, their approval is based on this account(s) being excluded from the total accounts payable.” **CARRIED**

Declaration:

Councillor Kimberly Hamilton declared a conflict of interest relating to the Fluke’s Timbr Mart account. Councillor Randy Rankin declared a conflict of interest relating to the Rankin Supply account and the North Shore Sentinel account.

2017-03-13: Jordan Bird - Darlene McColman: “Be it resolved that a letter, under the signature of the Mayor, be sent to the Municipality of Huron Shores in response to the email received recently advising of its Council’s decision by letter dated December 10, 2015 to respectfully decline the funding request for the new Medical Center at 333 River Street.” **CARRIED**

2017-03-14: Bill Rosenberg - Ben Tetreault: “Be it resolved that, further to the note dated February 14, 2017 regarding Medical Center invoicing and the letter received from Dr. Keating dated February 21, 2017, Council approve the following:

- charge the tenants their square footage percentage of \$200.00 per month for the cleaning of the common area
- downsize the rug rentals through G & K Services to the bare minimum to keep within our contract and that the Town cover this expenditure
- the Town be responsible for the \$10.71 monthly fee through ATS for the security system monitoring
- that the water and sewer charge for the common area be removed and a water and sewer bi-monthly charge be invoiced to every tenant
- the Town be responsible for the \$342.08 to purchase cleaning supplies;

and with a letter to be sent to each of the tenants informing them of the revisions and outlining their obligation regarding the changes.” **CARRIED**

2017-03-15: Bill Rosenberg - Ben Tetreault: “Be it resolved that Council accept the insurance proposal from Jardine Lloyd Thompson Canada Inc. in the amount of \$46,194.24, representing savings of \$17,765.44, with the Mayor and Clerk-Treasurer being authorized to sign the Acceptance proposal form and related documents, and further, that an insurance review be completed within four (4) years.” **CARRIED**

2017-03-16: Bill Rosenberg - Ben Tetreault: “Be it resolved that Council authorize the reimbursement for a first aid training session to Scott Lawrence in the amount of \$100.00 plus HST, and that a reminder be sent to the Fire Department that all courses must be pre-approved.” **CARRIED**

2017-03-17: Darlene McColman - Ben Tetreault: “Be it resolved that, once the Town Superintendent has obtained the needed requirements to fill the role of Community Emergency Management Coordinator, the Clerk-Treasurer, currently the lead coordinator, will become the alternate, which role is currently being fulfilled by the Administrative Assistant.” **CARRIED**

2017-03-18: Darlene McColman - Ben Tetreault: “Be it resolved that Council authorize the option to bring the former Office Assistant in to work when the Clerk-Treasurer deems it a need, ie. vacation, sick leave, emergency situations, etc.” **CARRIED**

2017-03-19: Darlene McColman - Ben Tetreault: “Be it resolved that, in response to a suggestion to have two staff available to handle the front counter, answer the phone, etc. during the lunch break, authorization be given to the Clerk-Treasurer to schedule staff according to what is best for the everyday needs of the Municipal Office.” **CARRIED**

2017-03-20: Darlene McColman - Ben Tetreault: “Be it resolved that the Marina/Arena/Parks Committee consider the suggestion from the Human Resources Committee to close the Marina for the season once the students are finished.” **CARRIED**

2017-03-21: Randy Rankin - Ben Tetreault: “Be it resolved that, further to Resolution #2016-18-22 regarding the installation of eavestrough with leaf guard and appropriate downspouts, this work be included in the 2017 budget, with the monies to come from the Salt Shed Reserve.” **CARRIED**

2017-03-22: Randy Rankin - Ben Tetreault: “Be it resolved that the Hydrant Policy dated March 20, 2017 be approved, replacing any former hydrant policies.” **CARRIED**

2017-03-23: Randy Rankin - Ben Tetreault: “Be it resolved that the Municipality of Huron Shores be invoiced for the call-out on March 10, 2017 in response to a request from OCWA to address a concern related to the taking of water from the hydrant by members of the Municipality of Huron Shores Fire Department.” **CARRIED**

2017-03-24: Randy Rankin - Ben Tetreault: “Be it resolved that, as requested by OCWA, the Mayor and Clerk-Treasurer be authorized to sign the Endorsement page in light of changes made in the last year to the DWQMS Operational Plan.” **CARRIED**

2017-03-25: Darlene McColman - Ben Tetreault: “Be it resolved that Council approve the attendance of the Municipal Treasurer at the 2017 Northern Municipal Treasurers’ Forum in Sudbury on October 19th and 20th, 2017.” **CARRIED**

2017-03-26: Jordan Bird - Darlene McColman: “Be it resolved that, regarding the Rural Health Hub initiative, a meeting of Council, or a Committee thereof, as a Focus Group for the community of Thessalon, be requested with the consultant to discuss the Rural Health Hub project in more detail.” **CARRIED**

2017-03-27: Kimberly Hamilton - Jordan Bird: “Be it resolved that Council acknowledge receipt of the Committee and staff reports.” **CARRIED**

2017-03-28: Jordan Bird - Darlene McColman: “Be it resolved that By-law Number 2173, being a by-law to approve a Post Traumatic Stress Disorder Policy and Prevention Plan for the Thessalon Volunteer Fire Department, be passed in open Council this 20th day of March, 2017.” **CARRIED**

2017-03-29: Randy Rankin - Ben Tetreault: “Be it resolved that By-law Number 2174, being a by-law to authorize the signing of an agreement and related documents between Smelter Bay Aggregates Incorporated and the Corporation of the Town of Thessalon regarding the use by heavy equipment on the abandoned CPR Spur and the lagoon road to enable access onto Peachey Street, be passed in open Council this 20th day of March, 2017.” **CARRIED**

2017-03-30: Bill Rosenberg - Ben Tetreault: “Be it resolved that By-law Number 2175, being a by-law to authorize the signing of the agreements and related documents between Bell Canada and the Corporation of the Town of Thessalon regarding a Centrex III Service Agreement for the municipality’s telecommunication costs, be passed in open Council this 20th day of March, 2017.” **CARRIED**

2017-03-31: Kimberly Hamilton - Jordan Bird: “That this Council proceed in Closed Session:

- in order to address personal matters about an identifiable individual, including municipal or local board employees; and specifically, 1) the recommendation regarding the Arena/Park Labourer 2 position and 2) the recommendation regarding the Stewardship Youth Ranger Program Team Lead.
- in order to address a proposed or pending acquisition or disposition of land by the municipality or local board, and specifically, two offers on Town-owned properties, one on Government Road and one on Federation Street. ” **CARRIED**

2017-03-32: Kimberly Hamilton - Jordan Bird: “That Council resume Open Session.”

CARRIED

2017-03-33: Darlene McColman - Jordan Bird: “Be it resolved that, with regard to Closed Session No. 1, Council accept the recommendation concerning the second Arena/Park Labourer 2 position, and that the scheduling for this position at Lakeside Park be established by the Town Superintendent.”

CARRIED

2017-03-34: Darlene McColman - Ben Tetreault: “Be it resolved that, with regard to Closed Session No. 2, Council accept the recommendation concerning the Stewardship Youth Ranger Program Team Lead, and if successful in filling this position, the Town hereby accepts the offer to become a host partner for the 2017 year.”

CARRIED

2017-03-35: Bill Rosenberg - Ben Tetreault: “Be it resolved that, with regard to Closed Session No. 3, the offers for the property on Government Road (River Lot 2 PT) and on Federation Street (Plan Indian Dept. Blk. K Lot 2 PT RP 1R3332 Part1), be rejected.”

CARRIED

2017-03-36: Kimberly Hamilton - Jordan Bird: “Be it resolved that By-law Number 2176, being a by-law to confirm the proceedings of the meeting of Council held on March 20, 2017, be passed in open Council this 20th day of March, 2017.”

CARRIED

2017-03-37: Kimberly Hamilton - Jordan Bird: “That this meeting be adjourned at 7:45 p.m.”

CARRIED

Mayor

Seal

Clerk-Treasurer