

Corporation of the Town of Thessalon

Committee of Adjustment

187 Main Street
Thessalon, ON
P0R 1L0
Tel: 705-842-2217 Email: townofthess@thessalon.ca



For Office Use Only:

Received By: _____ Date: _____ Application #: _____

Application for Minor Variance

Planning Act, R.S.O 1990, Reg 200/96 amended to O. Reg 50/98
Section 45 of the Planning Act, R.S.O 1990 for relief, as described in this application.

Section 1 Contact Information

1. Applicant Information

The property owner's authorization (Section 4) is required if the applicant is not the owner.

Name(s): _____

Telephone: _____ Business Phone: _____

Address: _____

Email: _____

1.2 Name of Agent/ Solicitor

Name of person who is to be contacted about the application if different then the owner.

Name(s): _____

Telephone: _____ Business Phone: _____

Address: _____

Email: _____

1.3 Primary Contact

Applicant: _____ Agent/Solicitor: _____

Section 2: Subject Property Information

2.1 Location

Municipal Address: _____

Postal Code: _____ Lot(s)/Block(s): _____

Registered Plan No. _____ Part No. _____ Parcel No. _____

Assessment Roll No. _____

2.2 Description of subject land:

Frontage (m): _____ Depth (m): _____ Area (ha or sq. m): _____

2.3 Planning Information

A) Official Plan Designation: _____

B) Current Zoning: _____

C) Nature and extent of relief applied for:

D) Why is it not possible to comply with provisions of the By-Law?

E) Date of acquisition of subject land: _____

F) Is the subject land the subject of a current application for approval of a plan of subdivision or consent? _____

If yes, please provide the following:

Application File Number: _____ Application Status: _____

G) Has the subject land previously been subject to a Minor Variance application? _____

If Yes, please describe:

2.4 Property Uses and Building Information

A) **Existing uses** of the subject land: _____

Length of time that the existing uses have continued: _____

Are there any **existing** buildings or structures on the subject land? _____

If yes, please complete the following chart all **existing** buildings or structures on the subject land.

	Building 1	Building 2	Building 3	Building 4
Type				
Height (m)				
Dimensions/Floor Area				
Date Constructed				
Front Line Set Backs:				
Side Lot Line Set Backs:				
Rear Lot Line Set Backs:				

B) **Proposed uses** of the subject land: _____

Are any buildings or structures being **proposed to be built** on the subject land? _____

If yes, please complete the following chart all **proposed** buildings or structures on the subject land.

	Building 1	Building 2	Building 3	Building 4
Type				
Height (m)				
Dimensions/Floor Area				
Date to be Constructed				
Front Line Set Backs:				
Side Lot Line Set Backs:				
Rear Lot Line Set Backs:				

2.5 Access (please check and state road name)

Provincial Highway: _____

Municipal Road Maintained All Year: _____

Municipal Road Seasonally Maintained: _____

Right of Way: _____

Water Access: _____

If access to the subject land is by private road, or if "other public road" or "right of way" was indicated above, indicate who owns the land or road/who is responsible for it.

If access to the subject land is by water describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road

2.6 Servicing Information

A) Water Supply

Municipal: _____ Lake or other water body: _____

Privately Owned and Operated Individual Well: _____

Privately Owned and Operated Communal Well: _____

Other means: _____

B) Sewage Disposal:

Municipal: _____ A Privy: _____

Privately Owned and Operated Individual Septic*: _____

Privately Owned and Operated Communal Septic*: _____

Other means: _____

C) Storm Drainage

Storm Sewers: _____ Ditches: _____ Swales: _____

Other (please state): _____

Section 3: Sketch

The attached sketch must show the following:

- 1) The boundaries and dimensions of the subject lands
- 2) The location, size and type of buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines.
- 3) The approximate location of all natural and artificial features on the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
- 4) The current uses on land that is adjacent to the subject lands.
- 5) The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or right of way.
- 6) If access to the subject land is by water only, the location of the parking and docking facilities to be used.
- 7) The location and nature of any easement affecting the subject land.



Section 4: Authorization

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

AUTHORIZATION OF OWNER FOR AGENT TO PROVIDE THE APPLICATION

I, _____, am the owner of the land that is the subject of this application and I authorize _____ to make this application on my behalf.

Date

Signature

If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

AUTHORIZATION OF OWNER FOR AGENT TO MAKE THE APPLICATION

I, _____, am the owner of the land that is the subject of this application and for the purpose of the Freedom of Information and Protection of Privacy Act,

I authorize _____ as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date

Signature of Owner

CONSENT OF THE OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

I, _____, am the owner of the land that is the subject of this application and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Date

Signature of Owner

DECLARATION

NOTE: ALL APPLICANTS SHALL ENSURE THAT A "COMPLETE APPLCIATION" UNDER THE PLANNING ACT HAS BEEN MADE BEFORE COMPLETING SECTION II.

I hereby declare that the information contained in this application and on the attached plan are, to the best of my knowledge, a true and complete representation of the purpose and intent of this application.

DATE: _____

SIGNATURE OF REGISTERED OWNER: _____

SIGNATURE OF APPLICANT/AGENT: _____