

CORPORATION OF THE TOWN OF THESSALON
USER FEES & SERVICE CHARGES
BY-LAW-NUMBER 1800 – SCHEDULE "A"
As amended by By-law 2588

Services Offered	Current Fee	HST	Total
ADMINISTRATION			
Certificates and Statements			
- Tax Certificate	\$50.00	no	\$50.00
- Tax Statement	5.00	no	5.00
- Zoning Statement	\$50.00	no	\$50.00
- Property Standards/Easement Statement	15.00	no	15.00
- Water Statement	15.00	no	15.00
- Tender Documents	10.00	1.30	11.30
Dog Tags			
- Spayed or Neutered (annual)	5.00	no	5.00
- Not Spayed or Neutered (annual)	15.00	no	15.00
- Replacement Tag	1.00	no	1.00
Proof of Rabies Vaccination must be shown prior to issuing tag			
Licences			
- Lottery - Bingo Licence (six months)	130.00	no	130.00
- Lottery - Bingo Licence (one year)	260.00	no	260.00
- Lottery - Nevada 27 boxes	65.00	no	65.00
- Lottery - Nevada 54 boxes	130.00	no	130.00
- Lottery - Raffle/Bazaar	5.00	no	5.00
- Marriage	100.00	no	100.00
Photocopies Black Ink			
- 1 to 9 copies	0.25	0.03	0.28
- 10 or more copies	0.15	0.02	0.17
Photocopies Coloured Ink			
- 1 to 9 copies	1.00	0.13	1.13
- 10 or more copies	0.75	0.09	0.84
Council Minutes will be charged out at photocopy rate			
Bylaws, Budget Sheets, Financial Statements	n/c		n/c
Board Room or Council Chambers Rental (187 Main Street)			
1-4 hours	25.00	3.25	28.25

More than 4 hours per day	40.00	5.20	45.20
Non-Profit Organizations	n/c		n/c
Fire Permits			
Seasonal	10.00	no	10.00
Cemetery Administration Fee	17.70	2.30	20.00
Sea Container (Sea-Can) 30 Day Permit	200.00	no	200.00
Freedom of Information Request			
- for manually searching a record per 1/4 hour	7.50	no	7.50
- for preparing a record for disclosure, including severing			
a part of the record per 1/4 hour	7.50	no	7.50
NSF Charge	45.00	no	45.00
Water/Sewer Bill Mailing Charge-effective January 1, 2017	2.00	no	2.00
Commissioning of Oaths			
Taxpayer	8.85	1.15	10.00
Non-Taxpayer	17.70	2.30	20.00
*Customers requiring more than two (2) commissioned documents will be required to pay the above fees per each additional commissioned document.			
Medical Building Room 122			
Day	50.00	6.50	56.50
Week	125.00	16.25	141.25
Month	500.00	65.00	565.00
Advertisement Space (Economic Development and Tourism)			
Algoma Country Tourism Guide Ad Space Businesses located within the Municipality of Thessalon	113.00	14.69	127.69
Algoma Country Tourism Guide Ad Space Businesses located outside of the Municipality of Thessalon with postal code P0R 1L0	150.00	19.50	169.50

*ALL FEES ARE NON-REFUNDABLE