REQUEST FOR SEALED TENDER FOR

TOWN OF THESSALON

THESSALON MEMORIAL ARENA NAMING RIGHTS

The Town of Thessalon is inviting sealed tenders from parties that are interested in a Multi-Year Naming Rights Agreement for the Thessalon Memorial Arena located at 132 Main Street, in Thessalon, Ontario.

The Thessalon Memorial Arena is a community staple providing a hub for recreation and socialization among Thessalon residents and users from nearby communities such as Thessalon First nation, the Municipality of Huron Shores, Wharncliffe, Plummer Additional and Bruce Mines and beyond. Naming rights provides the bidder the opportunity to create a valuable, positive association with the residents and visitors of the Town of Thessalon.

Your annual financial support, helps ensure the functionality and enhancement of the arena's equipment and related infrastructure, building infrastructure and preserves access to affordable programming that promotes regular physical activity, socialization and a sense of belonging in our community.

Thessalon Memorial Arena Regular Users and Events include:

- Weekly public skating events
- Thessalon Minor Hockey
- Thessalon Figure Skating Club
- Central Algoma Elementary School and Central Algoma Secondary School Hockey
- Thessalon Public School – Skating Trips
- Men's and Women's Pick-up hockey leagues
- Various Hockey Tournaments

Off Season Uses:

- Host of the 2024 and 2025 North Shore Firefighters Challenge
- Thessalon Pickleball Club
- Thessalon Youth Lacrosse
- Rain location for Seniors' Bean Bag Baseball
- Host of the Annual Healthy Aging Wellness Fair
- Annual Lions Club Community Weekend Dance
- Rentals for Stag and Does and Wedding Receptions

Minimum Bid of:

- $15,000.00 per year over minimum 5 years

Submission Requirements

Proposals should include:

- Annual contribution and proposed number of years of agreement
- Proposed Building Name – The Town of Thessalon requests that "**Thessalon Memorial Arena**" remains an integral part of the building's partnership name.
- Bidders requested partnership conditions
- Parties background and brief outline of financial qualifications to enter into a naming rights agreement.
- Any experience or other relevant information to naming rights for a major public building tht would distinguish your name.
- Estimated signage costs

Signage

The awarded bidder must be responsible for all signage costs related to their naming rights.

All signage and signage placements must be approved by the Council of the Town of Thessalon.

The awarded bidder shall provide any required ongoing maintenance for signage that is located on the exterior of the building.

Project Inquiries

Inquiries shall be submitted in writing via **email only** to the project contacts, not less than five (5) working days prior to the tender closing. Responses will be issued via Addendum to all eligible bidders. Please include both project contacts listed below in your emails.

Project Contacts: Lindsay MacFarlane, Deputy-Clerk
lindsay@thessalon.ca

Right to Reject

The highest bid or any Tender will not necessarily be accepted, and the right to reject any or all Tenders, or to accept the Tenders(s) judged as most satisfactory, is expressly reserved by The Town of Thessalon.

Closing Date

The sealed tender closing date is **Thursday, November 12, 2026 at 3:00 p.m**. No tender will be received after this time.

Tender Submission Requirements:

1. Tender submission forms must be completed in all respects with appropriate documents fully executed, all required information provided and bid security attached.
2. Schedule of items and prices
3. Failure to meet the requirements of the tender documents may result in disqualification.
4. Only **SEALED HARD COPY** tenders will be received by the Corporation of the Town of Thessalon until 3:00 p.m. local time on **Thursday, November 12, 2026 at 3:00 p.m**. Tenders will be received in person or by mail/courier.

TENDERS WILL NOT BE ACCEPTED VIA EMAIL.

Sealed Tenders, using the form attached, and clearly marked "***Thessalon Memorial Arena Naming Rights Agreement"*** will be received by the undersigned (must be mailed or hand-delivered) at the address below until **Thursday, November 12, 2026 at 3:00 p.m**.

Debbie Rydall, Clerk-Treasurer
Town of Thessalon
P.O. Box 220, 187 Main Street
Thessalon, ON P0R 1L0

Highest or any tender not necessarily accepted.
Substandard material or workmanship will not be accepted.

TOWN OF THESSALON
TENDER SUBMISSION

For: "*Thessalon Memorial Arena Naming Rights Agreement*"

Offer By:

Name/Company: _____

Address: _____

Telephone: _____ Email: _____

I/We hereby submit the following Tender for: **"*Thessalon Memorial Arena Naming Rights Agreement*"**

Please attach full proposal with annual contribution breakdown.

_____

Tender Price: $_____

HST @ 13%: $_____ (if applicable)

Total Tender Price: $_____

_____ _____

Signature Date

SEALED TENDERS, clearly marked **"*Thessalon Memorial Arena Naming Rights Agreement*"** must be submitted using o the undersigned by **3:00 p.m.** on **Thursday, November 12, 2026**. The tender amount must show the H.S.T. as a separate line item on the form.

Debbie Rydall, Clerk-Treasurer
Corporation of the Town of Thessalon
187 Main Street, P. O. Box 220
Thessalon, Ontario P0R 1L0

Highest or any tender not necessarily accepted.
Substandard material or workmanship will not be accepted.